

The Cabinet Forward Plan - October 2024 to January 2025 (Publication date – 16 SEPTEMBER 2024)

Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (*Thresholds £500k*); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "significant" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Cabinet Members and Portfolios 2024/25

Nick Ireland Leader and Cabinet Member for Climate, Performance and Safeguarding

Richard Biggs Deputy Leader and Cabinet Member for Property & Assets and Economic Growth

Jon Andrews Place Services

Shane Bartlett Planning and Emergency Planning

Simon Clifford Finance & Capital Strategy

Ryan Holloway Ryan HopeCorporate Development and Transformation
Customer, Culture and Community Engagement

Steve Robinson Adult Social Care

Clare Sutton Children's Services, Education & Skills

Gill Taylor Health and Housing.

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
October					
Waste Strategy for Dorset 2024 Key Decision - Yes Public Access - Open To consider and approve the Waste Strategy for Dorset.	Decision Maker Cabinet	Decision Date 15 Oct 2024	Place and Resources Overview Committee 12 Sep 2024	Cabinet Member for Place Services	Gemma Clinton, Head of Commercial Waste and Strategy gemma.clinton@dorsetcoun cil.gov.uk, Lisa Mounty, Service Development Manager lisa.mounty@dorsetcouncil. gov.uk Executive Lead for Place Directorate (Jan Britton)
Strategic Asset Management Plan 2024 - 2030 Key Decision - Yes Public Access - Open To present the Strategic Asset Management Plan 2024-2030 and seek endorsement.	Decision Maker Cabinet	Decision Date 15 Oct 2024	Place and Resources Overview Committee 12 Sep 2024	Deputy Leader and Cabinet Member for Property & Assets and Economic Growth	Tim Hulme, Corporate Director of Assets and Regeneration tim.hulme @dorsetcouncil.g ov.uk, Julian Wain, Strategic Property Advisor Julian.wain @dorsetcouncil. gov.uk Executive Lead for Place Directorate (Jan Britton)
Allocation S106 Funding for community facilities at Mampitts Green Shaftesbury Key Decision - Yes Public Access - Open To determine the award of the s106 developer contribution funding for the delivery of community facilities at Mampitts Green, Shaftesbury.	Decision Maker Cabinet	Decision Date 15 Oct 2024		Cabinet Member for Planning and Emergency Planning	Andrew Galpin, Infrastructure & Delivery Planning Manager andrew.galpin @dorsetcoun cil.gov.uk, Mike Garrity, Head of Planning mike.garrity @dorsetcouncil. gov.uk Executive Lead for Place Directorate (Jan Britton)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Planning Service Local Enforcement Plan Key Decision - Yes Public Access - Open To seek adoption of an updated local Enforcement Plan for the Planning Service, setting out service aims, how to deal with breaches of planning control and how cases are investigated	Decision Maker Cabinet	Decision Date 15 Oct 2024	Place and Resources Overview Committee 12 Sep 2024	Cabinet Member for Planning and Emergency Planning	Anna Lee, Service Manager for Development Management and Enforcement anna.lee @dorsetcouncil.go v.uk Executive Lead for Place Directorate (Jan Britton)
Reablement Centre Key Decision - Yes Public Access - Open An update on the reablement centre programme in Adult & Housing.	Decision Maker Cabinet	Decision Date 15 Oct 2024		Cabinet Member for Adult Social Care	Mark Tyson, Corporate Director for Adult Commissioning & Improvement mark.tyson@dorsetcouncil. gov.uk Corporate Director of Commissioning, People – Adults
BCP Council unmet need request response Key Decision - Yes Public Access - Open Response to BCP Council on their request.	Decision Maker Cabinet	Decision Date 15 Oct 2024		Cabinet Member for Planning and Emergency Planning	Mike Garrity, Head of Planning mike.garrity@dorsetcouncil. gov.uk, Terry Sneller, Strategic Planning Manager terry.sneller@dorsetcouncil. gov.uk Executive Lead for Place Directorate (Jan Britton)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
'Dorset Council Nurseries - Service Sustainability Plan'	Decision Maker Cabinet	Decision Date 15 Oct 2024		Cabinet Member for Children's Services, Education and Skills	Alice Deacon, Corporate Director for Commissioning and Partnerships
Key Decision - Yes Public Access - Open				Education and Skins	alice.deacon@dorsetcouncil .gov.uk Executive Director, People -
To consider alternative arrangements for the management/future ownership of the childcare provisions Dorset Council run in Blandford and Shaftesbury.					Children (Theresa Leavy)
Our objectives are to:					
Meet our statutory duty1 to secure sufficient childcare, so far as is reasonably practicable, for working parents, or parents who are studying or training for employment, for children aged 0-14 (or up to 18 for disabled children)					
Ensure the provisions are run by an organisation with the dedicated leadership, experience, resources, and skills to do this effectively.					
Sturminster Marshall Neighbourhood Plan	Decision Maker Cabinet	Decision Date 15 Oct 2024		Cabinet Member for Planning and Emergency Planning	Ed Gerry, Community Planning Manager ed.gerry@dorsetcouncil.gov
Key Decision - Yes Public Access - Open					.uk Executive Lead for Place Directorate (Jan Britton)
This item relates to the making (adoption) of a neighbourhood plan following examination and a referendum.					Directorate (van Britton)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Growth & Economic Regeneration Strategy Key Decision - Yes Public Access - Open To consider and agree an approach for the production of a new Economic Growth Strategy including the approach to consultation with the business community and key stakeholders.	Decision Maker Cabinet	Decision Date 15 Oct 2024		Deputy Leader and Cabinet Member for Property & Assets and Economic Growth	Jon Bird, Service Manager for Growth and Economic Regeneration jon.bird @dorsetcouncil.gov. uk, Nick Webster, Head of Growth and Economic Regeneration nicholas.webster@dorsetco uncil.gov.uk Executive Lead for Place Directorate (Jan Britton)
Lease renewal of land at Sherborne Household Recycling & Waste Transfer Centre Key Decision - Yes Public Access - Part exempt The Council's 25 yearlong lease of the Waste Management Centre at Sherborne came to an end on 28 September 2023. Head of terms (that are subject to contract and Council ratification) for a new lease, for a further 15 years, have been negotiated ad agreed in principle with the landlord. A Cabinet decision is required due to aggregate value of this leasehold acquisition.	Decision Maker Cabinet	Decision Date 15 Oct 2024		Cabinet Member for Place Services	Tim Hulme, Corporate Director of Assets and Regeneration tim.hulme@dorsetcouncil.g ov.uk Executive Lead for Place Directorate (Jan Britton)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Dorset Innovation Park Management Options Key Decision - Yes Public Access - Part exempt The council defines a key decision, in terms of procurement activity, as those with a financial consequence of £500k or more. This report will provide notice of the planned / known procurement activities that Cabinet will need to make a key decision on.	Decision Maker Cabinet	Decision Date 15 Oct 2024		Deputy Leader and Cabinet Member for Property & Assets and Economic Growth	Nick Webster, Head of Growth and Economic Regeneration nicholas.webster@dorsetco uncil.gov.uk Executive Lead for Place Directorate (Jan Britton)

November

Quarter 2 Financial Monitoring Report 2024/25 Key Decision - Yes Public Access - Open To consider the Quarter 2 Financial Monitoring Report 2024/25	Decision Maker Cabinet	Decision Date 19 Nov 2024	Cabinet Member for Finance & Capital Strategy	Sean Cremer, Corporate Director for Finance and Commercial sean.cremer @dorsetcouncil .gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)
Medium Term Financial Plan (MTFP) and budget strategy - update Key Decision - Yes Public Access - Open To receive a budget update for 2025/26.	Decision Maker Cabinet	Decision Date 19 Nov 2024	Cabinet Member for Finance & Capital Strategy	Sean Cremer, Corporate Director for Finance and Commercial sean.cremer @dorsetcouncil .gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Private Sector Housing Assistance Policy Key Decision - Yes Public Access - Open This policy set out the discretionary and mandatory financial assistance Dorset Council offer to eligible residents to improv or adapt their property in the DORSET Council area. The Council are required by the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 to agree and publish a policy for any housing assistance it wishes to offer.	Decision Maker Cabinet	Decision Date 19 Nov 2024	People and Health Overview Committee 29 Oct 2024	Cabinet Member for Health and Housing	Richard Conway, Service Manager for Housing Standards richard.conway@dorsetcou ncil.gov.uk Executive Director, People - Adults (Jonathan Price)
Designing out severe hardship and improving social mobility in Dorset Key Decision - Yes Public Access - Open To establish a cross-directorate and multi-agency taskforce with the purpose of improving social mobility, reducing poverty, and ensuring cohesive responses across the Council and with wider partners.	Decision Maker Cabinet	Decision Date 19 Nov 2024	Health and Wellbeing Board 26 Jun 2024	Cabinet Member for Children's Services, Education and Skills	Alice Deacon, Corporate Director for Commissioning and Partnerships alice.deacon@dorsetcouncil .gov.uk Executive Director, People - Children (Theresa Leavy)
Draft Contaminated Land Strategy Key Decision - Yes Public Access - Open Draft Contaminated Land Strategy and report of consultation findings on the draft strategy.	Decision Maker Cabinet	Decision Date 19 Nov 2024	Place and Resources Overview Committee 12 Sep 2024	Cabinet Member for Customer, Culture and Community Engagement	Steven Horsler, Environmental Health Officer steven.horsler@dorsetcouncil. gov.uk, Janet Moore, Service Manager for Environmental Protection Janet.Moore@dorsetcouncil.gov.uk Executive Lead for Place Directorate (Jan Britton)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Enterprise Resource Performance System (Outline Business Case) Key Decision - Yes Public Access - Open The current DES system which is supported by SAP will be end of life in 2027 and therefore will need to be replaced. We have been working with Socitm Advisory (external consultancy) to investigate the options available. The outline business case is to be presented to Cabinet for their approval.	Decision Maker Cabinet	Decision Date 19 Nov 2024		Cabinet Member for Corporate Development and Transformation	James Ailward, Head of ICT Operations james.ailward@dorsetcoun cil.gov.uk Executive Director, Place
Dorset SACRE Common Agreed Syllabus Key Decision - Yes Public Access - Open To consider a report on the Dorset SACRE agreed syllabus.	Decision Maker Cabinet	Decision Date 19 Nov 2024	People and Health Overview Committee 29 Oct 2024	Cabinet Member for Children's Services, Education and Skills	Amanda Davis, Corporate Director for Education and Learning amanda.davis@dorsetcoun cil.gov.uk Executive Director, People - Children (Theresa Leavy)
Future of Wareham Pedestrian Level Crossing Key Decision - Yes Public Access - Open The report considered a letter and report issued by Network Rail and will present to Cabinet recommendations on a long-term solution to provide a safe, permanent, sustainable form of step free pedestrian access connecting Northport to Wareham Town Centre.	Decision Maker Cabinet	Decision Date 19 Nov 2024		Cabinet Member for Place Services	Jack Wiltshire, Head of Highways jack.wiltshire @dorsetcounci I.gov.uk Executive Lead for Place Directorate (Jan Britton)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Draft Council Plan 2024-2029 Key Decision - Yes Public Access - Open A draft of the new Council Plan for discussion and approval, setting out the council's strategic priorities for the next 5 years.	Decision Maker Dorset Council	Decision Date 5 Dec 2024	Joint Overview Committee 29 Oct 2024 Cabinet 19 Nov 2024	Leader and Cabinet Member for Climate, Performance and Safeguarding	Jennifer Lowis, Head of Strategic Communications and Engagement jennifer.lowis@dorsetcounci I.gov.uk Chief Executive (Matt Prosser)

December

Dorset Council Workplace Travel Plan 2024-29 Key Decision - Yes Public Access - Open Proposal to introduce a workplace travel plan for the authority that will transform the way employees will travel to work and travel whilst at work.	Decision Maker Cabinet	Decision Date 17 Dec 2024	Place and Resources Overview Committee 21 Nov 2024	Cabinet Member for Place Services	Matthew Piles, Corporate Director - Economic Growth and Infrastructure matthew.piles @dorsetcoun cil.gov.uk, Christopher Whitehouse, Projects Team Manager christopher.whitehouse @do rsetcouncil.gov.uk Executive Lead for Place Directorate (Jan Britton)
Transformation Strategy 2025-2029 Key Decision - Yes Public Access - Open Presentation of the new transformation strategy 2025 – 29. This is being brought forward alongside the new council plan and the new People and Culture Strategy as part of the council's refresh of strategic documentation post-election.	Decision Maker Cabinet	Decision Date 17 Dec 2024	Joint Overview Committee TBC	Cabinet Member for Corporate Development and Transformation	Nina Coakley, Head of Change n.coakley @dorsetcouncil.go v.uk, Lisa Cotton, Corporate Director for Customer and Cultural Services lisa.cotton @dorsetcouncil.g ov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Customer Strategy Key Decision - Yes Public Access - Open The Customer Strategy will underpin the Transformation Strategy going to cabinet in December as part of the councils approach to provide easy access, responsive services that meet the needs and expectations of our customers.	Decision Maker Cabinet	Decision Date 17 Dec 2024	Joint Overview Committee TBC	Cabinet Member for Customer, Culture and Community Engagement	Lisa Cotton, Corporate Director for Customer and Cultural Services lisa.cotton@dorsetcouncil.g ov.uk, Anthony Palumbo, Head of Service - Customer & Libaries anthony.palumbo@dorsetco uncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)
Independent Reviewing Officer's Annual Report Key Decision - Yes Public Access - Open To consider the Independent Reviewing Officer's Annual Report.	Decision Maker Cabinet	Decision Date 17 Dec 2024		Cabinet Member for Children's Services, Education and Skills	Lisa Reid, Corporate Director for Quality Assurance & Safeguarding Families lisa.reid@dorsetcouncil.gov. uk Executive Director, People - Children (Theresa Leavy)
Annual Local Authority Designated Officer Report Key Decision - Yes Public Access - Open To consider the Annual LADO Report.	Decision Maker Cabinet	Decision Date 17 Dec 2024		Cabinet Member for Children's Services, Education and Skills	Lisa Reid, Corporate Director for Quality Assurance & Safeguarding Families lisa.reid@dorsetcouncil.gov. uk Executive Director, People - Children (Theresa Leavy)

January 2025

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
Quarter 3 Financial Monitoring 2024/25 Key Decision - No Public Access - Open To consider the Quarter 3 financial Monitoring Report 2024/25	Decision Maker Cabinet	Decision Date 28 Jan 2025		Cabinet Member for Finance & Capital Strategy	Sean Cremer, Corporate Director for Finance and Commercial sean.cremer @dorsetcouncil .gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)
Budget strategy and medium-term financial plan (MTFP) Key Decision - Yes Public Access - Open To consider a report and recommendation of the Portfolio Holder for Finance, Commercial and Capital Assets.	Decision Maker Dorset Council	Decision Date 11 Feb 2025	People and Health Scrutiny Committee 16 Jan 2025 Place and Resources Scrutiny Committee 17 Jan 2025 Cabinet 28 Jan 2025	Cabinet Member for Finance & Capital Strategy	Sean Cremer, Corporate Director for Finance and Commercial sean.cremer @dorsetcouncil .gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)
Growth & Economic Regeneration Strategy Key Decision - Yes Public Access - Open To consider and agree a refresh of the Council's strategy for economic growth. This will encompass the functions to be taken over by the Council from Dorset Local Enterprise Partnership in accordance with devolution and promote the needs and actions required to drive forward the economy in the Dorset Council area.	Decision Maker Cabinet	Decision Date 28 Jan 2025	Place and Resources Overview Committee TBC	Deputy Leader and Cabinet Member for Property & Assets and Economic Growth	Jon Bird, Service Manager for Growth and Economic Regeneration jon.bird @dorsetcouncil.gov. uk, Nick Webster, Head of Growth and Economic Regeneration nicholas.webster@dorsetcouncil.gov.uk Executive Lead for Place Directorate (Jan Britton)

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
March					

Update of Carbon Reduction Targets	Decision Maker Cabinet	Decision Date 25 Mar 2025	Place and Resources Overview Committee 30 Jan 2025	Leader and Cabinet Member for Climate, Performance and	Antony Littlechild, Sustainability Team Manager
Key Decision - Yes Public Access - Open				Safeguarding	antony.littlechild@dorsetcou ncil.gov.uk Executive Director,
Paper to revise and bring forward the carbon reduction targets set out in the Council's Natural Environment, Climate and Ecology Strategy.					Corporate Development - Section 151 Officer (Aidan Dunn)

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

- 1. Information relating to any individual.
- 2. Information which is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.